

MnDOT Technical Certification Registration Instructions

2023 – 2024 Season

Start Here: <https://training.lsc.edu/home/mndot-technical-certification/>

On the right-hand side of the site, click on **Register Now** (registration opens on October 2nd, 2023)

MnDOT Technical Certification

Register for MnDOT Technical Certification classes through Lake Superior College

To work on Federal and State aid funded and state highway constructions projects in Minnesota, you need to be certified through the MnDOT Technical Certification program. Register for MnDOT Technical Certification classes through Lake Superior College.

About the Program

Please visit the MnDOT Technical Certification Program website: mndot.gov/technical-certification

Use the [MnDOT Technical Certification Program website](#) to:

- See cancellation and rescheduling policies and directions
- Get logistics about classes, such as meals, lodging and class locations
- Get step-by-step directions for registering for classes
- Access your Tech ID and Technical Certification card
- Learn about the certification process
- Find your course materials
- Take your exam and find procedures for retests and test-outs
- Find construction resources and MnDOT contacts

Dates

September 15: Class Schedule released

October 2: Registration begins

Plan Your Registration

Class registration is on a first-come, first-serve basis. Classes may fill quickly. A MnDOT Tech ID is required to register for classes.

REGISTER NOW

Printable Class Schedule

Registration Instructions

Click on **My Account** in the upper right corner of the screen



Continuing Education & Customized Training

Home Continuing Education



View Cart

My Account

You are here: Home / Lake Superior College / MnDOT Technical Certification

MnDOT Technical Certification



Registration for the 2021/2022 season will open on October 1, 2021

Aggregate Production Tester
Bituminous Plant Tester
Bituminous Plant Mix Designer
Bituminous Street Inspector
Bridge Construction Inspector
Concrete Field Tester
Concrete Field Inspector
Concrete Plant Tester
Concrete Strength Tester
Grading & Base Tester
Grading & Base Inspector

Search

► Add Other Search Criteria

► Click for Advanced Search

September 2021						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25

If this is your first time registering, click on **Create New Account** under New Users. If you've registered for courses in the past, click on **Login to my Account** under Returning Users.



New Users

If you have **NOT** registered online before, or have not received your username and password, please click the button below to create your Account.

[Create New Account](#)

Returning Users

If you **have** registered online before, please click the button below to Log In to your Account. This will pre-fill all of your information and allow you to register more quickly.

[Login to My Account](#)

New Users: Under “New Users” click on **Create New Account**

Here you will decide if this is going to be a **personal account** or an **organization account**.

If you are doing registrations for yourself only, you will create a personal account. A credit card will be required for payment to finalize your registration. If your company is paying for the class, you would submit a receipt to them for re-imbursement.

If you are registering multiple people from your company AND you will oversee getting payment for the classes to Lake Superior College, then you would create an Organization account. If you would not be the person doing this, then you should contact your company, so they can set this up.

Carefully follow the instructions on each screen for setting up the account. **You must AT LEAST fill in all sections with a ***, but you should make your account as complete as possible.

ATTENTION: If you are an organization and will be paying with a Purchase Order, you will need to email or call for approval. When paying with a PO you must upload a file in PDF format.

Registration Specialist:

Iris Hiemenz

218-733-7680

iris.hiemenz@lsc.edu

Once logged in, you should see a listing of the MnDOT Technical Certification courses. Scroll down and find the class you would like to register for. Click on the class title.

Bituminous Plant

Options include:

- Bituminous Plant Tester
- Bituminous Mix Designer
- Recertification for both

Grading and Base

Grading and Base Course Options:

- Grading and Base Tester
- Grading and Base Inspector
- Grading and Base Tester Recertification

Once you find the class you would like to register for, click the box in the select column for that class and click **Add to Cart**.

[← Back](#) [Add to Cart](#)

Sort by: Class Name Start Date Institution

Details	Institution	Cost	Select
Aggregate Production Tester - In Person (ARM/Eagan) - # APTC-006 ID: 20225-31 Section: 01.04.2022 Start Date: 1/4/2022 Days: Tu Time: 8:00 AM to 4:30 PM Contact Hours: 18 View More	Lake Superior College	\$500.00	<input checked="" type="checkbox"/> View
Aggregate Production Tester - In Person (ARM/Eagan) - # APTC-008 ID: 20225-33 Section: 01.11.2022 Start Date: 1/11/2022 Days: Tu Time: 8:00 AM to 4:30 PM Contact Hours: 18 View More	Lake Superior College	\$500.00	<input type="checkbox"/> View

Here you will click on **Select a Participant**. If you have more than one participant in your account, you will choose from the drop down which student you would like to attend. You can also increase the quantity or change the participant as needed. Once your changes are complete, click **Update Cart**.

Organizations: You NEED to include the participants email addresses in their profile, as we will send out confirmation emails, virtual course links, and reminders for the classes.

Home Continuing Education View Cart 1 My Account Log Out

Welcome Shannon Wark.
You are here: [Home](#) / [Shopping Cart](#)

Assign Participants to each Activity Selected

Qty	#ID-Section	Item	Participant	Begins	Days	Sess	Start Time	Item Cost	Due	Pay Amount	Delete
1	APTC-006 -20225-31 -01.04.2022	Aggregate Production Tester - In Person (ARM/Eagan)	Select Participant	01/04/2022	Tu	1	8:00 AM	\$500.00	\$500.00	\$500.00	<input type="checkbox"/>
Total Pay Amount:										\$500.00	

[← Back to Catalog](#) [Update Cart](#) [Clear Cart](#) [Check Out ▶](#)

Once complete you can either click on **Back to Catalog** to continue adding classes or **Check Out** to complete your registration and make payment.

Assign Participants to each Activity Selected

Qty	#-ID-Section	Item	Participant	Begins	Days	Sess	Start Time	Item Cost	Due	Pay Amount	Delete
1	APTC-006 -20225-31 -01.04.2022	Aggregate Production Tester - In Person (ARM/Eagan)	Select Participant	01/04/2022	Tu	1	8:00 AM	\$500.00	\$500.00	\$500.00	<input type="checkbox"/>
Total Pay Amount:										\$500.00	

Your payment options will appear below your registrations. If you're using a credit card, select that option and enter in your card information, then Submit.

If you're paying with a PO:

- Select Purchase Order and enter all fields with an asterisk (*).
- You must upload a PDF copy of the PO in order to check out: Under File Upload*, click on Choose File to upload a PDF copy of the PO.
- Once you've filled in all required fields and uploaded your PO, click Submit.

Payment Information:

Please provide all information requested below to pay for the items in your cart.

Payment Method: Credit Card Purchase Order

Purchase Order Information

PO #: *	PO Date: *	File Upload: *	Total PO Amount
<input type="text" value="12345"/>	<input type="text" value="08/13/2021"/>	<input type="button" value="Choose File"/> No file chosen	\$ 1,800.00
Billing Contact: *	Title: *	Department: *	Day Phone: *
<input type="text" value="Payer, Test"/> ▼	<input type="text" value="TEST"/>	<input type="text" value="LSC"/>	<input type="text" value="(999) 999-9999"/>
Reservation Contact: *	Authorizing Authority:		
<input type="text" value="Payer, Test"/> ▼	<input type="text" value="Authorizing Authority"/>		
Description:	Note:		
<input type="text" value="description"/>	<input type="text" value="Note"/>		

Once complete, you should receive a registration confirmation message which lists your order amount and PO #.